



# Bespoke

## HOTEL ACCOMMODATION BOOKING FORM



Please complete this form and email or fax it directly to The Capital Empire Hotel (Sandhurst) to make your accommodation reservation.

Attention: Charlene Opperman  
 Telephone No: +27 (0)11 911 5000 | Fax No: +27 (0)86 685 9431  
 Email: [banqueting3@thecapital.co.za](mailto:banqueting3@thecapital.co.za)

### Personal Details

First & Last Names		Signature	
Postal Address			
Telephone Number		Fax Number	
Method of Payment		Credit Card No	
		Exp. Date & CVC No. (last 3 no's on back of card)	
(Credit Card guarantees booking)			

### Accommodation Details

ARRIVAL DATE	DEPARTURE DATE	NO OF ROOMS	RESERVATION NO (To be completed by Hotel)

(Standard check-in time is 14H00 and check out time is 10H00, a surcharge for late check-out apply)

### Transport Requirements

Airport Collection	Yes	No	Flight Number	Arrival Time
Airport Return	Yes	No	Flight Number	Departure Time

(Costs from +/- R600 per person, one way – charged onto hotel account – prices subject to change)

### Rates

<p><b>Single Room R1, 500 per night, bed and breakfast</b>  <b>Double Room R1, 700 per room, per night, bed and breakfast (for two people)</b>                  or  <b>Single Room R1, 740 per night, dinner, bed and breakfast</b>  <b>Double Room R2, 180 per room, per night, dinner, bed and breakfast (for two people)</b>                  * Rates include VAT at 14% and are nett and non-commissionable                  * Rates exclude any beverages                  * Rates are valid from 1 January 2017 to 28 February 2018 for delegates attending Bespoke events only                  * Rates are subject to increase without prior notice</p>
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